MHS PUGET SOUND REGION PRACTICE GUIDE (Clinical Scopes of Practice) 02/2020

PURPOSE:	To clarify which job classifications may perform the following procedures
MA- C	Medical Assistant- Certified
MA-P	Medical Assistant- Phlebotomist
MA-R	Medical Assistant-Registered
EST	Holds CNA certification or NA-R with MA-P
PCT	Patient Care Technician Holds CNA certification
NT	Nurse Technician –Refer to Attachment A
SN	Student Nurses (must be under supervision by faculty or appropriate licensed personnel.)
SPN	Student Practical Nurse (must be under supervision by faculty or appropriate licensed personnel.)
NA-R	Nursing Assistant-Registered
MHT	Mental Health Technician-- NA-R with Agency Affiliated Counselor Certification (WAC 246-810-015)
SURG T	Surgical Technologist
PST	Perioperative Services Technician
RT	Respiratory Therapist
CNA	Certified Nursing Assistant
X	May be performed by this job classification
XX	May be performed by this job classification only upon successful completion of department specific training requirements
XC	May be performed by this job classification only upon completion of competency or certification
XD	May be performed only under direct visual supervision of preceptor, RN, or physician
LIP	Licensed Independent Practitioner (MD, DO, ARNP, …)

Attachment A   Nurse Technician Function, p. 16   (RCW 18.79)

All Non-RN caregivers must function under the supervision of an RN. Appropriate tasks may be delegated.

NOTE REGARDING PROFESSIONAL STANDARDS AND LICENSING:
All staff shall be responsible and accountable for his or her practice based upon and limited to the scope of his/her education, demonstrated competence, and experience consistent with the scope of practice set forth by Washington Administrative Code (WAC) and MHS Policies and Procedures. All individuals shall obtain instruction, supervision, and consultation as necessary before implementing new or unfamiliar techniques or procedures which are in his/her scope of practice.

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Ace Bandage	XD	XD	XX	XX	XX	XX					
AED	XD	XD	XC	XC	XC	XC	XC	XC	XC	XC	As part of AHA BLS certification
Adaptive Devices, Application of	XD	XD		XX		XX					See Splints also.
Airway											
Monitoring	XD	XD	X	XX		XX			X		
Endotracheal											
Insertion of									XC*		* Emergency situation and Transport team only with ongoing competency documented, and described in job

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
											description
Removal									X		
Repositioning									X		
Suctioning	XD	XD							X		
Nasal Airway	XD	XD	XX						X		
Oral Airway	XD	XD	XX	X		X			X		
Bag-Valve-Mask	XD	XD	XC	XC		XC			X		CPR Training/certification
Ambulation											
Assist devices	XD	XD	XX	X	XX	X					
Transfer devices	XD	XD	XX	X	XX	X	X	X	X		
Anti-embolic Hose	XD	XD	XX	X	XX	X					
Apgar Scoring Systems	XD										
Arterial Blood Gas											
Obtaining via puncture Adult									X		
Obtaining via puncture Pediatric									X		
Obtaining via line Adult	XD								XX		
Obtaining via line Pediatric	XD								XX		
Arterial Compressor, Application Adult	XD										
Arterial Cut down, Assist	XD	XD	X						XX	XX	
Arterial Closure Device assist	XD										
Aseptic Technique	XD	XD	X	X	X	X	X	X	X		
Assessment	XD								X*		*RT – Respiratory system only
Assist with	XD	XD							X		
Collection of data	XD	XD	X	X	XX	X	X	X	X		
Plan:/Evaluation (Clinical Pathway/Plan of Care)	XD*			X+		X+			X*		*Within scope + with direction and oversite RN

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Bathing											
Independent	XD	XD	X	X	XX	X			xx*		* Assistance in controlling airway and ventilation of patient
Set-up and assist	XD	XD	X	X	XX	X			xx*		* Assistance in controlling airway and ventilation of patient
Postop/partial	XD	XD	X	X	XX	X			xx *		* Assistance in controlling airway and ventilation of patient
Total bath	XD	XD	X	X	XX	X			xx*		* Assistance in controlling airway and ventilation of patient
BiPAP											
Management of Adult									X		*Management of patient
Management of Pediatric									X		*Management of patient t
Setting Changes									X*		Requires Provider order
Bladder instillation	XD										
Bladder Scan	XD	XD	XX	XX		XX					
Blood & Blood Product											
Administration	XD										
Monitoring	XD	XD	X	X		X					
Rhogam	XD	XD									
Blood Draw											
Peripheral line	XD	XD							XX		
Central line, Adult	XD								XX		*VAT only
Central line, Pediatric	XD								XX		
Venipuncture/Capillary	XD	XD	XX*	XX					XX	XC	*Must have MA-P
Finger/heel sticks for POCT	XD	XD	XC*	XC	XC	XC			XC	XC	(see POCT) Must have MA-P
Blood Pressure											
Measurement	XD	XD	X	XX		XX			X		
Postural	XD	XD	X	XX		XX					

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Blood Warmer, use	XD										
Setup	XD	XD	XX					XX			
Breast pump, electric, use	XD	XD									
Setup	XD	XD									
Teaching	XD	XD									
Bronchoscopy, Assisting							XX*		XX		*Included in orientation to Unit, in surgical areas
Set up									X		
Open Chest Cart											
Open procedure, assist with	XD	XD	XX				XX				
Setup	XD	XD	XX				XX				
Cardiac Output, Determination	XD										
Cardio Pulmonary Resuscitation (CPR)	XC	XC	XC	XC	XC	XC	XC	XC	XC	XC	Current AHA CPR certification
Cardioversion – set up / assist	XD	XD									
Cardioversion— Performing	XC	XC							XC		ACLS/PALS certified
C-Arm Assist	XD	XD	XX				XX				
Car Seat Challenge	XD	XD									
Cast											
Bivalve/Spreading			XX				XX				Requires Physician order
Removal	XD		XD								Requires Physician order
Catheters, Hemodynamic											
Monitoring	XD								XX		
Care of	XD										
Calibration Adult	XD								XX		
Calibration Pediatric	XD								XX		
Leveling Adult	XD								XX		
Leveling, Pediatric	XD								XX		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Removal of	XD										
Zeroing	XD								XX		
Arterial lines											
Accessing	XD								XX		
Insertion assist	XD								XX		
Removal	XD*										* appropriate cardiac units only, such as Cardiovascular Recovery (CVAR)
CVP											
Insertion assist	XD	XD	XX				XX				
Monitoring, Adult	XD	XD									
Monitoring, Pediatric	XD										
Epidural											
Dressing Change	XD										
Insertion assist	XD	XD						XX*			* Anesthesia tech
Removal	XD										For OBGYN patients only under direct supervision of anesthesia,
Intracranial pressure											
Monitoring	XD										
Insertion assist	XD						XX				
PA Catheter											
Insertion assist	XD								XX*		* In support of airway and ventilation of patient
Removal											
Management, Adult	XD										
Management, Pediatric	XD										
Catheterization, Bladder											
Application/change drainage bag	XD	XD		XX		XX	X				
Intermittent catheterization	XD	XD	XC*								* Adults only,

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Indwelling catheter insertion	XD	XD	XC*								* Adults only,
Removal of indwelling	XD	XD		XX		XX					
PICC, Tunneled, Non Tunneled:											
Adult											
Accessing	XD										*VAT only, adults only
Care of	XD	XD									
Dressing	XD	XD									
Dressing, assist	XD	XD	XD								
Neonate											
Insertion assist	XD	XD	X				X				
Pediatric											
Dressing	XD										
Removal, Non-tunneled	XD	XD									
Port, Arm or Chest											
Access	XD										*VAT only, adults only
Dressing change, Adult	XD	XD									
Dressing change, Ped	XD										
Peripheral											
Culture of catheter tip and/or site	XD	XD	XX								
Dressing	XD	XD	X								
Insertion, Adult	XD	XD							XC*		* Heart Lung Clinic
Insertion Pediatric/Neonatal	XD										
Monitor Site	XD	XD	X	XX		XX					
Removal	XD	XD	XX	XX		XX					
Cervical immobilization											
Hard collar	XD	XD	XX*						XX		2-person task: one will be RN or LIP
Soft collar	XD	XD	X	XX		XX			XX		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Chest Physiotherapy	XD	XD							X		
Chest Tube *											* Only LIP's may administer declotting medications
Care of	XD	XD									
Drainage system set-up	XD	XD	XX				XX		XX		
Drainage system disposal	XD	XD	XX	XX	XX	XX	XX	XX	XX		
Insertion assist	XD	XD	XX				X		XX		
Circumcision											
Care of	XD	XD	XX*								*MB ED only
Assist with	XD	XD	XX*				X				*MB ED only
Colostomy/Ileostomy											
Care of	XD	XD		XX		XX					
Emptying	XD	XD	XX	X	XX	X	X				
Contact Lenses, removal of	XD	XD	XX								
Continuous Passive Motion device	XD	XD		XX		XX		XX			
Counseling Services					X*						* MHT"s as part of their licensure for appropriate patients in Behavioral Health areas
CPAP -											
Management of Adult	XD	XD							X		
Management of Neonate									X		
Management of Pediatrics	XD								X		
Assist with	XD	XD							X		
Death											
Care of body, belongings	XD	XD	XX	XX	XX	X	XX	XX	X		
Transport of body	XD	XD	X	X	XX	X	X	XX	XX		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Decubitus care, simple	XD	XD	XX	XX		XX					Stage I, II
Defibrillation	XC	XC	XC*	XC*		XC*	XC	XC*	XC		ACLS/PALS *AED only
Documentation	XD	XD	X	X	XX	X			X	X*	Documentation appropriate to interventions performed.
Doppler	XD	XD	X	X		XX	XX		XX		
Dressing:											See Vascular Access for Central Line dressings
Application non- medicated, non-circumferential	XD	XD	X	XX		XX			X		
Circumferential	XD	XD	XX				XD				
Simple	XD	XD	X			XX					
Duodenal feeding tube											
Insertion	XD	XD									
Feeding	XD	XD									
Removal	XD	XD									
EKG											
Performance of	XD	XD	XX	XX	XX	XX			XX	XX	Monitor Tech = XX
With TMV	XD	XD	XX	XX	XX	XX			XX**		** RT only to reconcile TMV database, others reconcile "cart"
ENDTIDAL CO 2											
Monitoring, Adult	XD	XD	XX						X		
Monitoring, Pediatric	XD		XX						X		
Setup	XD	XD	XX						X		
Eye											
Instillation of artificial tears	XD	XD	XX								
Fecal disimpaction	XD	XD	XC								
Feeding											
Medicine Cup / Spoon / Syringe *	XD	XD									*Term infants only
Bottle	XD	XD									

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Breast, Assist	XD	XD									
Breast Milk Bar-Code Verification *	XD	XD	X	X		X					*Nurse Techs cannot scan breast milk
Tube Feeding (Gastric/Duodenal)	XD	XD									
Fetal Monitoring:											
Application, External	XD*	XD*									* only OB and L&D
Non-stress test (fetal)	XD*										* only OB and L&D
Fluid Warmer											
Setup	XD	XD	XX	XX		XX	XX	XX	XX		
Monitor/use	XD	XD									
Gastric Lavage											
Set-up	XD*	XD*	XD*								*May set up and assist with RN oversight
Tube Placement	XD	XD									
Heat, application of, Adult	XD	XD	XX	XX		XX			X		
Heat, application of, Pediatric	XD	XD	XX	XX		XX			XX		
Hair Removal, skin prep (clipping)	XD	XD	X	X		XX	XX	XX	X		
Hemovac											
Empty containers	XD	XD	XX	XX		XX	XX				
Management	XD	XD									
Removal	XD	XD									
Hyperthermia Blanket (e.g.: Bair Hugger)	XD	XD									
Hypothermia Blanket (e.g.: Arctic Sun, Targeted Temperature Management)											
Application of	XD	XD	XX	XX		XX	XX	XX			
Setup	XD	XD	X	X		X	X	X	X		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Monitoring	XD	XD	X	X		X					
Incentive spirometry	XD	XD		XX		XX			X		
Initial instruction	XD	XD							X		
Infant warmers/isolettes											
Monitoring	XD	XD	XX						XX		
Setup	XD	XD	X						XX		
Intra-Aortic Balloon Pump Adult											
Assist with insertion							XX				
Management											
Assist with removal							XX				
Transport of								XD	XD		
Irrigation											
Bladder	XD	XD									
Continuous	XD	XD									
Ear (Non-Medicated)	XD	XD	XX								
Eye (Non-medicated)	XD	XD	XX				XX				
Ostomy	XD	XD									
Wound	XD	XD	XX				XX				
Jackson Pratt											
Management	XD	XD									
Empty container	XD	XD		XX		XX					
Removal	XD	XD									
K Pad (heating) Placement	XD	XD	XX	XX		XX	XX	XX			
Knee immobilizer	XD	XD	XX	XX		XX	XX				
Medication Central Venous Access											
Tunneled, Non tunneled, & PICC											

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
IV push, non- narcotic, Adult	XD										
IV Piggy back/syringe pump, Adult	XD	XD									*Only if maintenance fluids are infusing, except first dose
IV Piggy back/syringe pump, Pediatric	XD										
Heparin/Saline Flush Adult	XD										
Heparin/Saline Flush Pediatric	XD										
Initiation/Replace fluid without additives, Adult	XD	XD									
Initiation of fluid, without additives, Pediatric	XD										
Regulation of fluids	XD	XD									
Titration narcotic	XD										
HA/TPN/Lipids	XD										
Medication, *Peripheral IV Access*											
IV push, non- narcotic,	XD										
IV push, narcotic	XD										
IVPB/Syringe pump	XD	XD									
IVPB, neonatal	XD	XD									
Heparin Flush	XD										
Saline Flush	XD	XD							XC		RT flush after drawing a peripheral blood gas
Hang and replace fluids	XD	XD									
Maintain & regulate fluids	XD	XD									
Medications											
Chemotherapy											* See Chemotherapy: General Practices Policy
Waste Handling							XX	XX			
Spill							XX	XX			

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Medication, Other											
Endotracheal	XD								X		
Enema	XD	XD	XX	XX		XX					
Eye drops	XD	XD									
SQ	XD	XD	XX*								* Vaccines only
IM	XD	XD	XX*								* Vaccines only
ID	XD	XD	XX*								* Vaccines, TB testing only
PO	XD	XD									
Sublingual	XD	XD									
Ear	XD	XD									
Topical	XD	XD	XX*						X		*Neosporin/Bacitracin only
Vaginal	XD	XD									
Rectal	XD	XD									
Oxygen therapy	XD	XD	X	XX		XX			X	X	
Inhaled medications such as MDI/nebulized (not anesthetic gasses)	XD	XD							X		*See Nitrous Oxide Policy (NANO)
Mobility Assistance	XD	XD	X	X	XX	X	XX	X	X		
Monitoring cardiac rhythm	XD	XD	XX						XX		Monitor Tech = XC
Nasogastric Tube											
Insertion / Removal	XD	XD									
Needle thoracotomy for tension pneumothorax									XC*		* Neonatal ICU/PICU transport team only
Non-stress test (cardiac) treadmill									XC		ACLS required. MD must be present.
Oximetry, Pulse – apply	XD	XD	X	XX		XX			X		
Pacemaker Adult											
Internal, care of	XD	XD									

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
External pacer, care	XD	XD	XX								
Wires - care of epicardial	XD										
Patient Education											
Plan	XD								X		
Teaching	XD	XD	X	X		X			X*		
Perineal care	XD	XD	X	X		X					
Photo therapy	XD	XD							XX		
POCT (Point of Care Testing)	XD	XD	XC*	XC		XC			XC	XC	(see also blood draw) Must have MA-P Please refer to competency requirements
Pressure Transducer system											
Monitoring Adult	XD	XD									
Monitoring Pediatric	XD								XC		
Pulmonary Artery Pressure											
Measurement Adult	XD										
Radiant Warmer, Pediatric											
Monitoring	XD	XD							X		
Set up	XD	XD	X						X		
Radiation Therapy, Care of I31				XX		XX					
Scale - bed weight	XD	XD	X	X	XX	X			X		
Skin Care	XD	XD	X	X		X	XX	XX	X		
Specimen collection											
Gastric- indwelling NG	XD	XD	XX								
Sputum	XD	XD	X	XX	XX	XX			X	XX	
Stool	XD	XD	X	XX	XX	XX				XX	
Throat	XD	XD	X		XX		XX		X		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Urine											
Clean catch	XD	XD	XX	X	XX	XX	XX			XX	
Indwelling catheter	XD	XD	XX	XX		XX	XX				
Urostomy	XD	XD		XX		XX					
Vaginal	XD	XD					XX				
Wound	XD	XD	XX				XX		XX		
Splint											
Application/removal non-circumferential	XD	XD	XX								
Sterile field and Procedural trays - set-up of	XD	XD	XX				XX	XX	XX		
Suctioning											
Oral	XD	XD	X	XX		XX			X		
Nasal	XD	XD	X						X		
Nasotracheal	XD	XD							X		
Endotracheal	XD	XD							X		
Tracheostomy	XD	XD	XX						X		
Sutures, removal	XD	XD	XC						XX*		* RT may remove trach and arterial line sutures
Staple application, superficial tissue only	XD						XX				
Staples, removal	XD	XD	XC								
Traction											
Management	XD	XD	XX	XX		XX					
Set-up	XD		XC	XC		XC					PCT, CNA, EST may set-up, but not apply initial traction to the patient
Transport of patient *											See Transport of Patient Intrafacility policy
Stable	XD	XD	X	X	XX	X	X	XX	X		
Unstable	XD		XD						XD		

Inpatient Care and ED grid	SN	SPN	EST	PCT (CNA, or NA-R)	NA-R	CNA	Surg Tech	PST	RT	MA-P Phlebot-omist	Comments
Vaginal exam	XD										
Assist with	XD	XD	X				X				
Ventilator											
Change Settings									X		Physician ORDER REQUIRED
Care of patient with	XD	XD	XX*						X		*Assist with care
Vital signs	XD	XD	X	X		X			X		
Wheelchair assist	XD	XD	X	X	XX	X	XX	XX	XX		
Wound											
Cleaning	XD	XD	XX				X		XX		
Debridement Simple	XD	XD					X				
Dressing, simple	XD	XD	X	X		X	X		X		
Dressing, complex	XD	XD									

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Approval: Quality Safety Steering Council 7/13, 6/10/14, 9/9/14, 4/14, 8/16, 10/16, 4/17, 5/18, 11/18

ATTACHMENT A
Nurse Technician Functions

RCW 18.79.350
Nursing technicians -- Nursing functions.

(1) Nursing technicians are authorized to perform specific nursing functions within the limits of their education, up to their skill and knowledge, but **they may not**:

   (a) Administer chemotherapy, blood or blood products, intravenous medications, or scheduled drugs, or carry out procedures on central lines;

   (b) Assume ongoing responsibility for assessments, planning, implementation, or evaluation of the care of patients;

   (c) Function independently, act as a supervisor, or delegate tasks to licensed practical nurses, nursing assistants, or unlicensed personnel; or

   (d) Perform or attempt to perform nursing techniques or procedures for which the nursing technician lacks the appropriate knowledge, experience, and education.

   (2) **Nursing technicians may function only under the direct supervision of a registered nurse who agrees to act as supervisor and is immediately available to the nursing technician**. The supervising registered nurse must have an unrestricted license with at least two years of clinical practice in the setting where the nursing technician works.

   (3) **Nursing technicians may only perform specific nursing functions based upon and limited to their education and when they have demonstrated the ability and been verified to safely perform these functions by the nursing program in which the nurse technician is enrolled.** The nursing program providing verification is immune from liability for any nursing function performed or not performed by the nursing technician.

   (4) Nursing technicians are responsible and accountable for their specific nursing functions.
[2003 c 258 § 3.]
NOTES:
   Severability -- Effective date -- 2003 c 258: See notes following RCW 18.79.330