TCC Assessment Quick and Dirty (2017-18)

**Important Dates:**

**APRIL 11 -** First drafts of 5 year plans are due to IASC/Scott Davis

**MAY 11 -** IASC will provide feedback on drafts by this date!

**JUNE 11 -** Final drafts of 5 year plans are due to IASC/Scott Davis

**Expectations for 5 year plans:**

* You should have the outline of the plan turned in so that when the next year begins, you can begin working on the details (creating the rubric, writing the question, norming, etc.) but the plan is already in place! See an example below.
* Once you have done the “heavy lifting” now/during the next 5 years, assessment work gets easier and easier! You can repeat the process to measure improvements, and create more meaningful projects!
* Make sure you do something with your data! Make the assessment project meaningful, rather than a box to check. Even minor insights that lead to improvement are leading to improvement!

**Other things to Note:**

1. You should be working on your PLO assessment project for this year (collecting the data), and will report out the results next fall with Program Review.
2. The 5 year plans should NOT be something tackled by the department chair alone. Many departments have an assessment lead (perhaps an IASC representative), some rotate the assessment lead, etc.
	1. Chairs have a bunch on their plate already, you are our best avenue for distributing information!
	2. Work with your IASC representative, Scott Davis, use the instructional assessment canvas page for resources, etc. to make this process easier!
3. You will report out your results from this year (2017-2018 academic year) with your program review next academic year (2018-2019).
4. Be sure to include/consider how you will close the loop and make the project meaningful!

**HIM BAS Program Assessment Plan (5 year)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year  | 1  AY 17-18  | 2 AY 18-19  | 3 AY 19-20  | 4 AY 20-21  | 5 AY 21-22  |
| PLO  | PLO #1  | PLO #2  | PLO #3  | PLO #4 PLO #5  | PLO #6  |
| Assessment  | Review Assignment HIM 330, Module 2 (BTL=5) Claim Reconciliation students will evaluate chargemaster line items and create new ones for scenarios.  | Review Assignment HIM 310 Module 4 Healthcare Breaches (BTL=5) Students will research healthcare breaches using the Privacy Rights Clearinghouse Database.  | Review Assignment HIM 340 Application Exercise Module 4 PI Plan (BTL=5) students will identify patterns and changes using inferential statistics to determine possible remedies for problems the facility is having with nursing staffing.  .  | Review Assignment HIM 330 Application Exercise Balance Sheets Module 1(BTL = 3). Student will create a balance sheet for an HIM Consultant starting her own business.  | Review Assignment HIM 330, Module 2 (BTL=5) Claim Reconciliation students will evaluate chargemaster line items and create new ones for scenarios.  | Review Assignment HIM 420 Module 1 Application Exercise, Chapter 1 Case Study (BTL=6) Students will be given a scenario and asked to create a one-year manager/leader plan to improve deficiencies noted in the workgroup.  |
| Assessment  |   | Review RHIA Test results Subdomain II  | Review RHIA Test results Subdomain III  | Review RHIA Test results Subdomain IV  | Review RHIA Test results Subdomain V  | Review RHIA Test results Subdomain VI  |
| Assessment  |   | Graduate Survey  | Graduate Survey  | Graduate Survey  | Graduate Survey  | Graduate Survey  |
| Assessment  |   | Employer Survey  | Employer Survey  | Employer Survey  | Employer Survey  | Employer Survey  |

**Current Degree Learning Outcomes:**

**Core of Knowledge (COK):** Demonstrate a basic knowledge of each of the distribution areas (Written Communication, Humanities, Quantitative Skills, Natural Sciences and Social Sciences) or, as applicable, specific professional/technical content, and program-level content and apply this knowledge to academic endeavors.

**Communication (COM):** Listen, speak, read, and write effectively and use nonverbal and technological means to make connections between self and others.

**Critical Thinking & Problem Solving (CRT):** Compare, analyze and evaluate information and ideas to solve problems.

**Information & Information Technology (IIT):** Locate, evaluate, retrieve and ethically use relevant and current information of appropriate authority for academic or, as applicable, specific professional/ technical applications.

**Intercultural Collaboration & Diversity (ICD):** Demonstrate successful application of an interdependent, diverse, and multicultural worldview through collaborative engagement.

**Responsibility & Ethics (RES):** Demonstrate an understanding of what constitutes responsible and ethical behavior toward individuals, the community, and the environment.

**SLIC 3 Year Plan for Assessing DLOs**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **DLOs** | **Fall 2017** | **Winter 2018** | **Spring 2018** | **Summer 2018** | **Fall 2018** | **Winter 2019** | **Spring 2019** | **Summer 2019** | **Fall 2019** | **Winter 2020** | **Spring 2020**  | **Summer 2020** | **Fall 2020** |
| **COM/IIT** | Finalize COM and IIT rubric; determine how work will be collected; craft e-mails for feedback on rubrics and for submission of work | Begin collecting work for COM and IIT; norm rubrics; score work as it is submitted | Continue collecting and scoring COM and IIT work as it is submitted |   | Continue collecting and scoring COM and IIT work as it is submitted | Finish scoring COM and IIT work and write report | Present final COM and IIT report to IASC and IC for endorsement |   |   |   |   |   | Begin collecting work for COM and IIT; norm rubrics; score work as it is submitted |
| **CRT/RES** |   | Finalize CRT rubric | Finalize RES rubric |   | Begin collecting work for CRT and RES; norm rubrics; score work as it is submitted | Continue collecting and scoring CRT and RES work as it is submitted | Continue collecting and scoring CRT and RES work as it is submitted |   | Finish scoring CRT and RES work and write report | Present final CRT and RES report to IASC and IC for endorsement |   |   |   |
| **ICD/COK** |   |   |   |   | Finalize ICD rubric | Finalize COK rubric | Begin collecting work for ICD and COK; norm rubrics; score work as it is submitted |   | Continue collecting and scoring ICD and COK work as it is submitted | Continue collecting and scoring ICD and COK work as it is submitted | Finish scoring ICD and COK work and write report |   | Present final ICD and COK report to IASC and IC for endorsement |